



EDMONDSON PARK PUBLIC SCHOOL

SCHOOL INFORMATION
BOOKLET

Acknowledgement of Country

We would like to acknowledge the Cabrogal clan of the Dharug Nation who are the traditional custodians of this land; and recognise their continuing connection to land, waters and community. We acknowledge through our Elders the significance of the land our school is on, as a transitional piece of country accessed by Dharawal, Gandangara and Dharug Nations. We pay our respects to them and their culture; and to Elders both past and present for they hold the memories, the traditions, the culture, and hopes of Aboriginal and Torres Strait Islander peoples across the nation.

Contact Details



Address: Cnr Faulkner Way and Buchan Ave, Edmondson Park NSW
2174

[Edmondson Park Public School](#)



Website: <https://edmondsonpk-p.schools.nsw.gov.au/>



Email: edmondsonpk-p.school@det.nsw.edu.au



Phone: 02 8784 3333



Facebook: <https://www.facebook.com/EdmondsonParkPS>



Twitter: <https://twitter.com/edmondsonparkps>

A-Z of our school

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School Hours

School Operating Hours 8:40 am - 2:10 pm

Morning supervision: 8:15 am - 8:40 am

Office Hours: 8:15 am – 3.00 pm

Fruit, fuel and active energizer breaks: 15 minutes anytime in the morning learning sessions

Break time: 12:00 - 12:40 pm

Our school gates open at 8:15am with teacher supervision. The morning bell rings at 8:40am to move to classes for an 8:45am start. School gates will shut at 8:45am and any student who arrives after this time will need a late slip from the front administration office.

At the end of the school day, our gates will open at 2:10pm for dismissal procedures.

School Office

The school office is open between 8:15am and 3.00pm each day. Information about the school, enquiries about school procedures and activities, lost property and the like are provided by the friendly and helpful staff. Should a child miss the bus or is not collected after school, he/she will be returned to the office. Parents will be phoned for immediate collection. In rare cases, when students are not picked up from school, they are taken to the local police area command and mandatory notifications are made to the Department of Communities and Justice.

Communication between Parents and School

Parents/carers are asked to read all materials uploaded to the school website in order to remain up to date about events, key dates and school programs. The main communications methods are:

- **School website** – updated periodically with galleries, policies, procedures and forms.
- **Facebook page** – updated as required celebrating school successes and events.

School Bytes Parent Portal

Use the link below to set up your parent portal:

[School Bytes Parent Portal - Set up your parent portal account](#)

The parent portal will allow you to:

- see your child's attendance record

- submit non-attendance explanations
- view the community calendar so you can keep up to date with events
- view payment history and statement of account
- complete any necessary forms such as change of address
- view user guides

Hero - Reporting and Curriculum sharing with families

Hero is the platform we use to celebrate student growth, set learning goals and share on-going reporting of student learning. As parents and carers, you will be able to log into the app or website at any time and view your child's learning goals set by their hub teachers. These goals will be updated throughout the semester and are carefully aligned with the NSW English and Mathematics curriculum. Teachers will also be posting samples of student work to show how they are progressing towards achieving their goals. This is a great opportunity for parents, carers and teachers to build partnerships with students around their learning.

These goals and learning posts will form an online report designed to build year-on-year so that over time you will have access to written posts, images, video, work samples. Everything will be neatly packed in one place – no more hunting for scattered papers!

Please click on this [link](#) to find information on how to set up your HERO account.

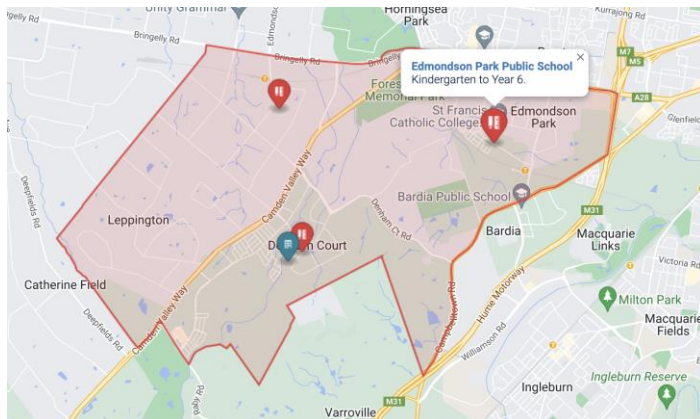
The school encourages regular contact between parents/carers and teachers. Of course, there are times during the day when teachers are unable to talk because they are teaching or have other school commitments. Therefore, it is advisable to contact our office and arrange a mutually convenient time.

Catchment Zone

Each public school in New South Wales has its own catchment zone. Students residing within the zone have automatic right of enrolment to the school, while those residing outside the zone are required to lodge an out-of-area application for consideration by a panel.

Camden Valley Way Growth Corridor Intake Area

The Department of Education has created a new shared intake area called the *Camden Valley Way Growth Corridor* to cater to the unprecedented population growth in South West Sydney. The new shared intake area combines the former intake areas of Denham Court Public School, Leppington Public School and Edmondson Park Public School, into one intake area. The shared intake area is a tailored solution for this growing area and has been designed to provide equitable access to education for kindergarten to year six students living in the growth corridor.



The catchment zone of Edmondson Park Public School is below. You can find all information related to enrolments on our school [website](#).

The [School Finder](#) website is an excellent resource, showing the designated public primary and secondary school for each residential address in New South Wales.

Before and After School Care

Before and after school care provides children with fun, play-based learning experiences that meet all your family's needs. You can be confident that your child is in safe hands with experienced and passionate educators. Whether your child attends Before and After School Care daily or only occasionally, each visit is an exciting new adventure with healthy, nutritious food, awesome clubs, activities and so much more. Our provider is 'WHOOSH'. [Whoosh \(whooshcare.com.au\)](http://whooshcare.com.au)

Canteen

Edmondson Park Public School's canteen provider is Brooke's Canteen. Brooke's Canteen caters for many dietary requirements. For more information visit the website: <https://www.brookescanteen.com.au/>
Online orders need to be placed by 8am each morning if you would like your child to receive their lunch or fruit break via My School Connect <https://myschoolconnect.com.au/>

Driving and parking

Parents/carers are requested to drive with particular care (40kmph in the designated zones) in the streets adjacent to the school. Parents/carers are not to drive into the school car parking facilities to drop off or collect children. Access to before and after school care is via the entrance on Buchan Avenue. Rangers from Liverpool City Council, as well as the Liverpool Local Area Police Command enforce road and parking rules around the school. Please, prioritise safety over convenience to keep all of our students safe. As with all public schools, parent and visitor parking is off-site. Please park legally at all times to avoid fines and demerit points, and always prioritise safety over convenience.

School Pick Up and Kiss and Ride information

Safe, active travel is encouraged by the department to help develop positive attitudes towards health and safety. Walking to and from school helps ease traffic congestion, promotes physical activity and provides a great opportunity to talk about being a safe road user.

As parking around schools is becoming harder, schools can encourage parents and carers to walk with their child/ren to and from school or park further from the school and walk the rest of the way. There are also plenty of bike parking spaces available at the school for students to ride to school.

'Kiss and Ride' zones are located on Buchan Avenue and Faulkner Way. These zones operate under the same conditions as no parking zones, which means you may stop to drop off or pick up children for a maximum of two minutes. You're required to remain in, or within three metres of your vehicle. Days and hours of operation apply to the zone at Edmondson Park Public School. School personnel attend the kiss and ride zone, assisting students to wait in an orderly and safe manner. When parents arrive at the zone and their child is not waiting, it is kindly requested that they complete a block and return to the kiss and ride zone in order to allow traffic to flow.

Please note it is illegal to park in kiss and ride zones and queue in front of the bus bay. Our students access a school bus to get to school and we need to ensure the bus bay is clear to support the safety of both our bus driver and students.

Parents need to inform their child of where they will be collecting them from so teachers can take children to those locations.

Please see the information below from Liverpool Council about parking around schools:



LIVERPOOL
CITY
COUNCIL

Liverpool City Council Road Safety Initiative * Penalty applies in school zones. Minimum fine, subject to change

**Don't stop in
a BUS ZONE**

**Penalty: \$410* and
2 demerit points**



LIVERPOOL

**Don't
DOUBLE PARK**

**Penalty: \$410* and
2 demerit points**

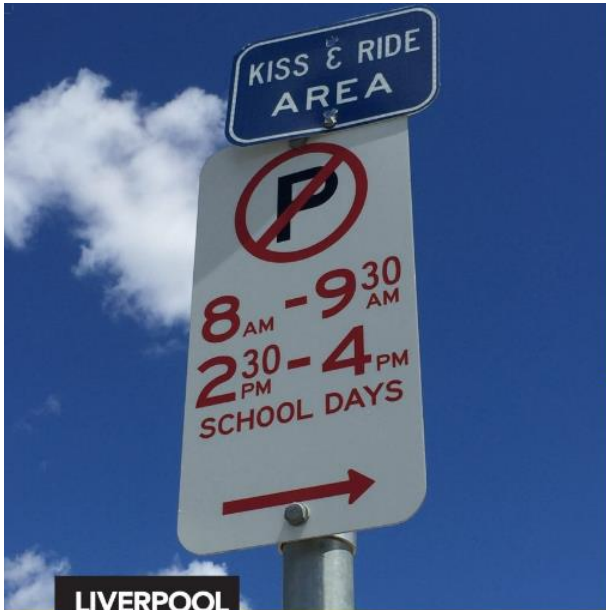


**Don't stop in a
NO STOPPING
zone**

**Penalty: \$410* and
2 demerit points**

**LIVERPOOL
CITY
COUNCIL**

Liverpool City Council Road Safety Initiative * Penalty applies in school zones. Minimum fine, subject to change



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NO PARKING/ KISS & RIDE AREAS:

**YOU MAY ONLY STAY 2 MINUTES &
DRIVER MUST REMAIN WITHIN
3 METRES OF THE VEHICLE**

**Penalty \$227* and
2 demerit points**

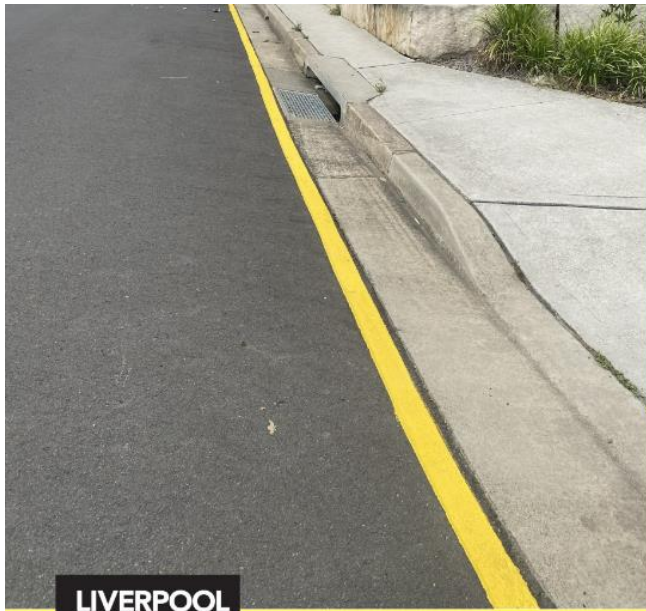


**LIVERPOOL
CITY
COUNCIL**

Liverpool City Council Road Safety Initiative * Penalty applies in school zones. Minimum fine, subject to change

Busy school zones are NO place for illegal Uturns

**Penalty: \$410* and
3 demerit points**



**A yellow kerbside
line means
NO STOPPING -
do NOT stop here at all**

Penalty: \$320*

**LIVERPOOL
CITY
COUNCIL**

Liverpool City Council Road Safety Initiative * Minimum fine, subject to change

Student Wellbeing

Edmondson Park Public School is laying a platform of wellbeing aligned with Choice Theory and the work of Dr William Glasser. We will establish a wellbeing approach to the basic human needs and knowing that when our needs are being met, we are able to be our best selves. These human needs are as follows:

- Belonging
- Power / Empowerment
- Freedom
- Fun
- Survival

Find out more about Choice Theory Psychology here: [What Is Choice Theory? | GIFCT](#)

School Bus

We have a school bus route that runs in both the morning (Route 1025) and the afternoon (Route 4040).

Morning Bus Route:

1025 Dwyer & Camden Valley to Leppington PS & Carnes Hill




How to use this timetable
 This timetable provides a snapshot of service information in 24-hour time (e.g. 5am = 05:00, 5pm = 17:00). Information contained in this timetable is subject to change without notice. Please note that timetables do not include minor stops, additional trips for special events, short term changes, holiday timetable changes, real-time information or any disruption alerts.

For the most up-to-date times, use the Trip Planner or Departures at transportsw.info

Real-time planning
 You can plan your trip with real-time information using the Trip Planner or Departures at transportsw.info or by downloading travel apps on your smartphone or tablet. The Trip Planner, Departures and travel apps offer various features:

- favourite your regular trips
- see where your service is on the route
- get estimated pick-up and arrival times
- receive service updates
- find nearby stations, stops, wharves and routes
- check accessibility information.


Find the latest apps at transportsw.info/apps

Accessible services
 All new buses are wheelchair-accessible with low-level floors and space for wheelchairs, prams or strollers. Look for the  symbol in this timetable. Some older buses may not have all the features you need. There will be more accessible services as older buses are replaced.

Who is providing my bus services?
 The bus services shown in this timetable are run by Transit Systems NSW SW.

Fares
 Eligible school students receive free or subsidised travel on public transport between home and school. School Opal cards are used in Sydney and surrounding areas, and a school travel pass in regional and rural NSW. You can apply for school travel passes, School Opal cards and School Term Bus Passes online. Find out more at transportsw.info/school-students

Conduct when travelling
 Students are expected to be courteous and responsible, and follow the school student's code of conduct when travelling between home and school. Find out more at transportsw.info/school-students

Explanation of definitions and symbols
 Wheelchair Accessible

1025 Dwyer & Camden Valley to Leppington PS & Carnes Hill



Valid from: 29 Jan 2024 Creation date: 28 Jan 2024
 NOTE: Information is correct on date of download.

Monday to Friday	
Emerald Hills Blvd before Jadeite St, Leppington	08:05
Edmondson Park Public School, Edmondson Park	08:30



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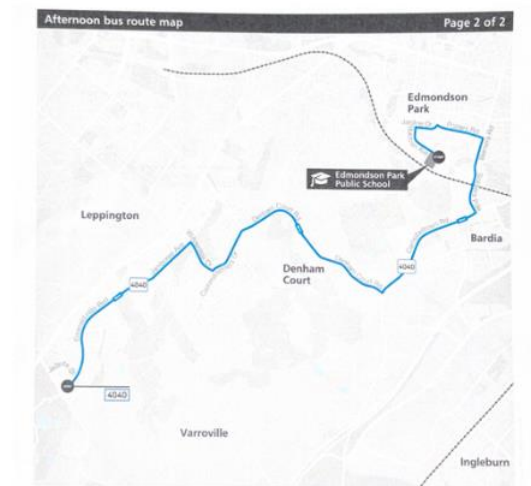
Afternoon Bus Route:

4040 Edmondson Park PS to Leppington via East Leppington



Valid from: 29 Jan 2024 Creation date: 28 Jan 2024
 NOTE: Information is correct on date of download.

Monday to Friday	
Edmondson Park Public School, Edmondson Park	14:25
Emerald Hills Blvd after Jadeite St, Leppington	14:53



The bus services contained in this timetable are run by Transit Systems. For the most up-to-date times and travel options, use the Trip Planner or Departures at transportsw.info. There may be more travel options available than those shown in this timetable. Times are shown in 24-hour time (e.g. 5am = 05:00, 5pm = 17:00). Information contained in this timetable is subject to change without notice. It does not include times for minor stops, short term changes, real-time information or any disruption alerts.

4040 Edmondson Park PS to Leppington via East Leppington




How to use this timetable
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- receive service updates
- find nearby stations, stops, wharves and routes
- check accessibility information.


Find the latest apps at transportsw.info/apps

Accessible services
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Conduct when travelling
 Students are expected to be courteous and responsible, and follow the school student's code of conduct when travelling between home and school. Find out more at transportsw.info/school-students

Explanation of definitions and symbols
 Wheelchair Accessible



School Opal Card

The School Opal card gives eligible students free or discounted travel between home and school using metro, train, bus, ferry and light rail services you nominate in your application.

Our school bus route in the morning is 1025, and our afternoon bus route is 4040.

A new application is only required if the student has not had a School Opal card before. If the student already has a school Opal card and is changing schools, campuses or home address, you will need to update their Opal card for the new school year before mid-December at transportnsw.info/ssts-update

The School Opal card

The School Opal card gives eligible students free or discounted travel between home and school using metro, train, bus, ferry and light rail services you nominate in your application.

Who can apply?

To be eligible for a School Opal card, students may need to live a minimum distance from their school:

Years K-2 (Infants)
There is no minimum distance.

Years 3-6 (Primary)
More than 1.6km straight line distance or at least 2.3km walking.

Years 7-12 (Secondary)
More than 2.0km straight line distance or at least 2.9km walking.

If you live too close to be eligible for free travel, you may still qualify for a School Term Bus Pass, which offers travel on buses between home and school at a discounted rate for the whole school term.

Who needs to apply

A new application is only required if the student has not had a School Opal card before.

If the student already has a School Opal card and is changing schools, campuses or home address, you will need to update their Opal card for the new school year before mid-December at transportnsw.info/ssts-update

How to apply


Applications for next year open at the start of Term 4 this year.

Step 1
Once the new school has confirmed your child's enrolment, complete the application at transportnsw.info/school-students

Step 2
The school endorses your application.

Step 3
Once Transport for NSW has approved the application, a School Opal card will be sent to the address provided on the application.

A parent or guardian must apply for students 15 years and under. Students 16 years and over can apply for themselves.



Better together

The School Opal card is only for travel to and from school. So it's a good idea to get a Child/Youth Opal card for travel after hours, on weekends or during school holidays.

Child/Youth Opal card benefits



- Concession fares across the Opal network
- Half-price travel after eight paid journeys each week*
- \$1 transfer discount for every transfer between modes (metro/train, ferry, bus or light rail) as part of one journey within 60 minutes from the last tap off*
- Set auto top up and link it to your credit or debit card so there's always enough value on the card to travel.

Find out more at transportnsw.info/opal or pick one up from an Opal retailer. To find a retailer in your area visit transportnsw.info/opal-retailers

Secondary students aged 16 and over can travel with a Child/Youth Opal card when carrying a Transport Concession Entitlement Card. To apply contact your school or institution.

* Excluding Sydney Airport station access fee.

Privacy
For information on how we handle personal information please refer to the Opal Privacy Policy at transportnsw.info/tickets-opal/opal-privacy-policy and the School Pass Terms transportnsw.info/school-pass-terms



Uniforms

The school uniform accounts for choice, comfort, quality and style. Correct school uniform should be worn at all times and we trust that all parents/carers will do their best to support the school in this area. A school hat and school bag is also part of the school uniform.

Our uniform is available for purchase through our supplier **Ranier Schoolwear**. The storefront is located at 6/8 Porrende St, Narellan NSW 2567 and they can be contacted on (02)4647 8942.

School Uniform Options



Sport Uniform



Collaborative Teaching Spaces & Learning Hubs

Edmondson Park Public School have 44 collaborative teaching spaces catering for 1,000 students in flexible, open, agile learning environments. Our school services a highly aspirational community where the continual focus is quality teaching and high expectations in a thriving learning environment focused on the whole child. Our learning hubs feature General Learning Spaces and common areas with sliding doors to allow for more flexible learning arrangements. Our administration building houses our Principal and executive staff, our school administration officers and managers. At Edmondson Park Public School, teachers as well as students demonstrate flexibility, adaptiveness, and a willingness to be open to new learning reflective of establishing and maintaining collective teacher efficacy in open learning environments that are governed by collaborative practice pedagogies, shared ownership of learning space and where high levels of emotional intelligence, robust conversation and feedback are paramount.



Attendance

Students are required to attend school every day. School commences at 8:15 am, with classes commencing at 8:45 am, and concluding at 2:10 pm. Children who arrive after 8:45 am must report to the office to obtain a late slip and will be recorded as 'partially absent' on the official school register. Parents/carers who wish to have their child leave school early must report to the office first. The parent/carer will sign the early leave register. Please note children will not be permitted to leave the school within the hours of 8:45 am to 2:10 pm without an adult. When a child is to be, or has been absent, please notify the school via School Bytes, phone, email or note when the child returns to school. Extended leave must be approved by the principal.

Homework

As a result of community consultation and our integrated learning and wellbeing approach, our homework approach encompasses the following:

- In alignment with our choice theory approach where every learner is responsible for their choices, a framework for homework will be provided and students will work together with their families to create a homework timetable that works in with the home environment and extra-curricular activities. This framework will include suggested activities and resources that will assist you with helping your child at home.
- The frameworks are tailored to the appropriate Stage Level eg: Early Stage One (Kindergarten); Stage 1 (Year 1 and 2); Stage 2 (Year 3 and 4) and Stage 3 (Year 5 and 6).
- A Curriculum Overview will be provided as a part of the homework framework at the beginning of every term so you can see the areas that will be covered throughout the term's learning program.

[Click here](#) to access the NSW Department of Education Homework Policy.

Behaviour Code for Students

[Click here](#) to access the NSW Department of Education Behaviour code for students.

Policies and Procedures

As a NSW Department of Education School, we operate and adhere to the policies set by the Department of Education. To access all NSW Department of Education policies [click here](#).

Playground

The playground features grassed areas, a multi-purpose court, and Covered Outdoor Learning Area (COLA). As we wait for our natural shade to grow in the early years it is important that we engage in sun-safe measures.



Toilets

The school is equipped with sufficient toilet facilities that are located on each level, with additional toilets on site for students and adults who require additional assistance. Students are encouraged to visit the toilet during scheduled breaks. Kindergarten classes visit the toilet at additional times throughout the day altogether. Adults are not permitted to use the children's toilets.

Kindergarten Orientation and Transition

Students entering Kindergarten and their parents will be invited to participate in orientation sessions at our school during Term 4 of each year. During the orientation session, children will have the opportunity to complete some structured activities and engage in play-based learning while parents attend information sessions. Correspondence around the Kindergarten orientation process and dates will be shared via email when made available.

Emergency Contact Information

The school maintains computer records that provide contact numbers in case of a student accident or illness. It is important that the information is up to date. If there is a change in home or work phone numbers or address, please contact the school immediately. If we cannot reach a parent/carer we will telephone emergency contacts provided at the time of enrolment so please ensure this information is also up to date.

Accidents

In case of an illness or accident, staff members will contact parents/carers. In serious cases, if neither parent/carer can be contacted, appropriate action will be taken (ambulance called). Office personnel are trained to administer first aid for minor playground accidents. The teachers are also trained in Emergency Care and CPR. All students are covered for ambulances under a state-wide scheme.

Health

Children who are ill should not attend school as this impedes the child's recovery and also has the potential to infect other children. Children who become ill at school will be sent to the office where basic first aid is administered. We will then attempt to notify you if the illness is serious so that you can collect the child from our sick bay. In serious cases, and if you are not immediately available, an ambulance will be called. The school has ambulance cover for

each of its students. Please notify us of any issues regarding your child's health and if necessary, an Individual Health Care Plan can be completed. When attempting to contact parents/carers to inform them of their child's illness, the primary caregiver will be phoned. If they are unavailable the next of kin will be contacted. Failing that, we will contact the emergency contact person. Please advise the school immediately of any changes to your phone number, address, emergency contact person so that it can be kept up to date. Please include work phone numbers, particularly where both parents/carers work. It is most important that the school has contact numbers in case of an emergency.

Medication

Many medications are now available in a form that minimises or eliminates the need to provide students with medication during the school day. We would advise parents/carers to consult with your medical practitioner in this regard. Only in special cases will prescription medications be administered to children at school. Medication requiring administration on a daily basis should be in an appropriate container and labelled with the student's name and dosage information as per doctor instructions. Medication that must be administered during school hours is to be sent to the school office. Before this can occur, a Departmental indemnity form must be signed by a parent/carer if the medication is to be administered at school. Medication **must not** be kept in school bags, in learning hubs or in uniform pockets. The exception is an asthma puffer or EpiPen.

Please note:

- The office staff are aware of children with special needs– e.g. allergies. ASCIA Management Plans for these students must be shared with the school.
- Serious illness/injuries including suspected fractures, eye and head injuries will be reported to a parent/carer and, if necessary, an ambulance called.
- Splinters will not be removed by school staff.
- Staff will not administer any form of pain reliever for legal reasons e.g. Panadol, aspirin.
- Staff will not apply any topical creams.

Immunisation

The Department of Health recommends that children entering school be immunised against childhood diseases. The Department of Education requires the school to sight an immunisation certificate at the time of enrolment. The certificate is available from medical practitioners, or if you are registered with Medicare you can go to the Human Services website <https://www.servicesaustralia.gov.au/individuals/subjects/self-service> and print a copy of your child's immunisation history. Children starting school require an immunisation booster against diphtheria and tetanus (CDT) and polio (Sabin). Children should also be immunised for measles if they have not previously contracted the virus. Immunisation is available from a general practitioner, from local council clinics and from community health centres.

Infectious diseases

The NSW Department of Education requires the following periods of exclusion from school for students with the infectious diseases listed below.

Chicken Pox- Exclusion from school until fully recovered. Minimum exclusion 7 days after first spots appear.

COVID-19– If your child is unwell, you must keep them at home. If they are displaying symptoms, they should take a COVID-19 test (PCR or RAT) and follow the advice from the [NSW Government on managing COVID-19 safely at home](#). Your child should only return to school when they are symptom free. We strongly encourage all students, staff and visitors to follow the guidance issued by NSW Health. We will continue to send home students or staff displaying symptoms.

German Measles- Exclusion from school until fully recovered. Minimum exclusion 5 days after rash appears.

Measles- Minimum exclusion 5 days after rash appears.

Mumps- Exclusion from school until fully recovered. Minimum exclusion 1 week after swelling occurs.

Pediculosis (head lice)- A student with head lice at school will be isolated to protect other students from possible infestation. The child will need to remain away from school until the infestation is treated. Hair should be free from eggs and lice.

Ringworm/Scabies- Re-admission to school after appropriate treatment has commenced. A medical certificate detailing treatment is required.

Whooping Cough- Exclusion from school until fully recovered. Minimum exclusion 3 weeks from onset of whoop. Further information can be obtained at [Department of Education- Infectious Diseases](#)

Handy hints for parents and carers

- Be punctual. Children need to be at school ready for an 8:45 am start.
- Teach your child to take off his/her jumper, shoes and socks and to tie shoelaces or use shoes without laces.
- Encourage your child to be responsible for reminding you of any correspondence reminders from teachers.
- Make sure your child has plenty of sleep, nourishing food and exercise.
- Don't allow your child to bring expensive or valuable items to school.

Bicycles/Scooters

Students are permitted to ride bicycles/scooters to school. They **must** wear an approved helmet and obey the road rules. Students **are not** permitted to ride in the school grounds and **must** leave them in the designated area. Parents/carers are urged to ensure that their

child has proper bike control and knowledge of road rules. For further Road Safety information and resources [click here](#).

Interpreters

Parents/carers may request the use of an interpreter at any time. Interpreters can be accessed by school staff via telephone or face-to-face meetings with sufficient notice.

Lost Property

It is essential that all clothing and personal property are clearly marked with the child's name. Labelled items will be periodically returned from lost property, however, items that are unnamed at the end of each school term will be disposed of or donated to a second-hand clothing pool.

Mobile Phones

The NSW Government has banned mobile phone use during school hours at public schools and therefore the school strongly advises that mobile phones are not brought to school. In some cases, students and their parent/carer decide to bring a phone, the school accepts no responsibility for loss or damage.

STUDENT MOBILE PHONE PROCEDURES

If a child is sent to school with a mobile phone, they must follow these important steps:

1. Your child must hand in their phone first thing to the office before going to class.

(The mobile phone will be kept in a zip lock bag clearly labeled with the student's name and hub. The phone will remain in the administration area for the duration of the school day)

2. When school finishes for the day, your child should come back to the office to collect their phone.

Weather

During periods of wet weather, high winds, extreme heat or poor air quality, students are kept indoors for safety reasons. For wet weather we recommend that all children keep a labelled raincoat in their bag.

Work Health and Safety

As a large organisation with hundreds of people on site each day, the school adheres to strict work health and safety protocols. Evacuation and lockdown drills are practiced throughout the year. Parents will be notified after the completion of each evacuation practice drill via the school email. All visitors to the school must sign in at the office and wear a visitor pass so that students and staff are aware that people who are not familiar to them have permission to be on site.

Hero

Below our instructions on how to set up the 'Hero' app.

Step 1:

Logging into Hero - Information for Families

Step by Step Guide:

To set your password and log into Hero for the first time:

1. Download the Hero by LINC-ED app from the app store

NOTE: use the keywords Hero LINC-ED when searching for the app

Alternatively, open your browser and enter go.linc-ed.com



2. Enter your email address.

This must be the email address you provided to the school.

3. Click NEXT.

If your email address is not accepted or you have forgotten it, please contact our school office on 8754 3333.

Step 2:



4. Click NEW USER - If you have not already set up your Hero account

NOTE: If you have already signed into Hero you will enter your email and password and press the submit button.



5. Enter the email address you have provided the school and click SUBMIT

NOTE: This is the email you receive school's emails and information through.



6. You will receive a message confirming a password email has been sent

Step 3:

3. Open your email inbox and click on the Hero Password Reset email

Reset your Hero password - View this email in your Hero Password Reset email

If you do not receive a Hero Password Reset email, check your spam folder.



9. Enter a secure password (8 or more characters), verify this password then click SUBMIT. This will log you into Hero.

NOTE: Please save your password somewhere safe for future reference.



10. The next time you sign into Hero enter your email address, click NEXT, then enter your chosen password. Click SUBMIT

Step 5:



3. Here you can change your password



4. You can also add or change a profile image

To log out of Hero



1. Click on the kaleidoscope or profile image at the top right-hand side of your screen



2. Click LOG OUT

Step 4:



11. If you have entered an incorrect email address and need to return to the previous screen, click SIGN IN AS A GUEST/NOT USER.

Other Features in Hero



To edit your user profile:

1. Click on the kaleidoscope image at the top right-hand side of your screen



2. Select EDIT PROFILE

[Click here for the PDF Guide.](#)